Kasa Innovation Lab

Program Framework and Support Requirements

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Purpose and public offer

Kasa Innovation Lab (KIL) supports young people who have begun developing a practical response to a documented community problem and need defined guidance or limited resources to improve and test it. Support is delivered through an accountable school, nonprofit or community host. Each engagement has a fixed scope, duration, support package and evidence requirements.

KIL connects existing skills to community application. Its intended results are stronger youth problem-solving capability, better-supported local facilitators and credible evidence of whether a proposed solution is useful. Projects move through technical review, improvement and supervised testing before any recommendation for wider use.

The operating model

Element	Program rule
Who delivers	The approved host leads local delivery, supervision, facilities and daily project work. Kasa provides only the support expressly listed in the signed support schedule.
Who qualifies	An identifiable youth team, accountable host, evidenced problem, prior project work, relevant skills, available basic resources and feasible testing opportunity.
Support available	A bounded technical support package; where a funded call is available, approved prototype development or supervised testing support.
Maximum funded commitment	USD 3,500 cumulatively per host in any rolling 12 months, across all its KIL projects and funded stages. Lower stage limits also apply.
Time commitment	Normally up to 12 weeks of project development or testing, followed by reporting and follow-up through day 90 after the cycle. No automatic annual funding.
How requests enter	Expressions of interest accepted throughout the year. Complete eligible requests are considered in quarterly review rounds, subject to capacity and announced opportunities.

Publication of this framework does not open a funded call or promise a place, mentor, purchase or payment. The Academy Programs page will identify any active call, its available support, dates and application route. No work may be undertaken at Kasa's expense before written authorization.

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Program fit and eligibility

Who may request support

Applications must be submitted by an accountable school, registered nonprofit, recognized community institution or initiative operating under a verified institutional host. An individual youth team may express interest but must have an approved host before delivery or funded support begins. Kasa does not make KIL payments to children or informal personal collection accounts.

The core participant age range is 14–22. Under-18 participation requires appropriate caregiver consent, trained supervision and child-safe communication. Mixed-age groups need an explicit supervision plan. Initial delivery prioritizes underserved communities in Africa, especially girls and young women. Requests outside this scope receive a referral or future-interest response.

Choose the appropriate Kasa pathway

Primary need	Appropriate route
A secure computer room, laptops or basic digital infrastructure	Kasa Digital Access Initiative (KDAI). Equipment eligibility and stewardship are assessed separately.
Introductory coding, AI or robotics learning	Kasa Future Makers (KFM), including Code Club, AI Explorers, NextGen and Robotics Lab.
Communication, storytelling or youth voice development	Kasa Future Voices, where its participant and delivery requirements fit.
Development and testing of an existing youth-led community project	KIL, subject to all eligibility and selection requirements.

Requests outside KIL support

- An idea or pitch without documented investigation, design, experiment or initial model.
- General requests to build, open or operate an innovation center; equipment-only requests; or requests for unrestricted funding.
- Projects developed principally by adults with youth included only for visibility or attendance.
- Routine commercial expansion, personal business expenses, recreational gaming, debt repayment or costs incurred before approval.
- A project with no credible local host, no testing access or no capacity to sustain essential delivery responsibilities.
- Activities whose technical, safeguarding or operational risks cannot be managed within Kasa's available expertise and resources.

KIL does not require an expensive prototype or prior award. A low-cost model, a sketch with documented experiments, early code or a carefully recorded investigation can demonstrate meaningful prior work. Applicants must explain what they have learned and what the next supported stage would resolve.

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Mandatory qualification requirements

Every requirement below must be met before a request can be selected for delivery. Funded support also requires the additional financial and stage evidence specified later in this framework. A strong score cannot compensate for a failed mandatory requirement.

Requirement	Evidence required
Documented community problem	A precise problem statement identifying affected users and location; observations, non-sensitive records or community feedback supporting the need; confirmation from the proposed testing institution.
Youth ownership and prior work	Identified youth participants and their roles; dated project records showing investigation, design, code, experiments or an initial model; a demonstration or supported explanation of their contribution.
Relevant starting skills	A short practical task, portfolio or facilitator-verified evidence that the team can undertake the proposed work. A preparation referral is used where essential foundations are missing.
Accountable host	Institutional authority or registration, leadership authorization, a named coordinator, relevant delivery evidence and two independently contactable references.
Ready delivery environment	Verified recurring access to safe space, basic functioning tools, power and connectivity or an adequate offline plan. Essential local costs must have a credible funding source.
Capable local team	A named facilitator with relevant experience and committed delivery time; supervision and backup arrangements. Requested Kasa mentoring must fit available expertise.
Safeguarding and inclusion	Conduct and reporting procedures, screening and consent arrangements, accessible participation and a practical plan targeting at least 50% girls and young women.
Feasible testing and follow-through	A named host or user institution willing to supervise or receive an approved test; a realistic measure of usefulness; a local person responsible for maintenance or closure.
Defined request and accountability	A bounded work plan, specific gap Kasa can fill, itemized budget, other funding disclosures and written acceptance of financial reporting, audit access, media evidence and Kasa acknowledgment obligations.

Verification and readiness decisions

Kasa may verify records through institutional contacts, references, live demonstrations, video site checks, supplier checks and proportionate visits. Photographs and self-reported achievements are supporting evidence, not sufficient verification on their own. Documents must not contain unnecessary personal or sensitive data.

A request missing essential evidence is returned for preparation or referred to another pathway. Conditional selection identifies specific actions and deadlines but authorizes no learner activity, spending, purchase or payment until the applicable conditions are met.

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Application and selection process

Intake and review calendar

Expressions of interest may be submitted throughout the year through the route listed on the Academy Programs page or to contact@kasa-foundation.org with the subject Kasa Innovation Lab inquiry. An expression of interest is a fit check, not a funding application. Kasa may invite a full submission after initial screening.

Complete requests are grouped for quarterly review. Review windows and any funded call are announced through the Academy. A funded call states the available budget, support levels, geography, submission deadline and expected decision period. Kasa may defer a round when delivery or financial capacity is unavailable. There is no first-come entitlement.

Step	Action and decision
1 Initial screening	Check program fit, participant scope, evidence of prior work and the specific help requested. Refer access or foundation-learning requests appropriately.
2 Full submission	Collect the project brief, host and team evidence, local delivery plan, testing confirmation, budget and disclosures.
3 Verification	Check institutional identity, references, readiness, youth contribution, costs and project risks. Resolve material discrepancies.
4 Scored review	Assess all qualifying requests using the published rubric. Record reviewer comments and conflicts of interest.
5 Selection decision	Accept, conditionally select, request preparation, waitlist or decline. State the reason and any next action.
6 Agreement and activation	Confirm available resources, named reviewers, milestones and support schedule. Begin only after written authorization.

Selection rubric

Criterion	Weight	Assessment focus
Community need and relevance	25	Credible problem evidence, underserved users and appropriate local participation.
Youth ownership and readiness	20	Demonstrated youth contribution, prior work and capacity to undertake the next stage.
Technical and delivery feasibility	20	Achievable scope, suitable tools, host readiness and realistic timeline.
Value and financial accountability	20	Necessary costs, reasonable quotations, other contributions and a clear funding gap.
Testing and continuation plan	15	Meaningful test, measurable usefulness and credible maintenance or closure.

Score each criterion from 0 to 5 and multiply by its weight divided by 5. Selection requires at least 75 out of 100 and no criterion below 3 out of 5, after mandatory gates pass. Passing the threshold does not guarantee selection. Available budget, mentor capacity, inclusion and comparative value determine the final allocation. Conflicted reviewers must recuse.

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Levels and limits of support

Support is assigned to a defined project stage. Applicants may request a level but Kasa determines the appropriate offer. Progression between levels requires a fresh milestone decision; it is never automatic. Kasa may offer technical support without financial support.

Level	What Kasa may offer	Entry condition and limit
1 Structured technical support	Available approved project templates; one group orientation of up to 90 minutes; up to three scheduled group reviews of up to 60 minutes each; written stage feedback.	All qualification gates passed; named Kasa reviewer and schedule confirmed. No cash or materials award. Additional mentoring is not implied.
2 Prototype development	Level 1 support where specified, plus approved components, consumables or specialist services needed to complete and verify an initial prototype.	Verified prior work, costed development milestone and available funded call. Up to USD 1,500 in funded support.
3 Supervised community testing	Defined review support plus approved costs to improve and test a functional prototype in a small, supervised setting.	Demonstrable prototype, technical clearance, written testing access, test measures and local maintenance or closure plan. Up to USD 3,500 cumulatively, including any earlier KIL funded support.

How the ceiling is applied

The USD 3,500 ceiling covers all Kasa-funded purchases, paid external services, approved reimbursements and cash disbursements across all projects hosted by the same organization in a rolling 12-month period. A host receiving USD 1,500 at Level 2 may receive no more than USD 2,000 additional funded support within that period. A host cannot multiply the ceiling through multiple teams, applications, locations or related entities acting for the same delivery arrangement.

Existing Kasa publications and routine internal review time are described as technical contributions and are not assigned an invented cash value against the funded ceiling. Any paid external mentor or service is budgeted at its actual approved cost. Technical review sessions are not reset when a project moves levels unless the signed schedule expressly provides for them.

No automatic additional commitment

Only one active funded KIL engagement per host is permitted at a time. Funding is available only when an authorized budget exists. An approved KDAI allocation is separately assessed and recorded; it is not implied by KIL selection. Kasa reviews the combined organizational commitment before signing. Costs above KIL's ceiling must be covered by confirmed other resources or the scope reduced. This framework provides no discretionary top-up entitlement.

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Agreement duration and delivery stages

A project cycle with a defined end

KIL is project-based rather than an annual unrestricted grant. The usual delivery period is up to 12 weeks from the authorized start, followed by close-out and follow-up at 30 and 90 days after delivery. The agreement records actual dates and normally closes within six months of activation. Any no-cost extension must be agreed in writing; it does not increase support limits or create another funding cycle.

Milestone	Required evidence	Decision
Activation	Signed support schedule; verified team and host; baseline; funded essential local costs; safeguarding readiness; approved materials and test plan as relevant.	Authorize the stated stage or hold until gaps are resolved.
Scope and design review	Documented community need, youth project record, options, design, budget and practical success measures.	Confirm scope, reduce scope or refer for preparation.
Prototype review	Live or independently verifiable demonstration, individual contributions, technical observations and spending reconciliation.	Accept the milestone, require correction or stop. Level 3 needs separate approval.
Testing review	Written testing access, technical and safeguarding clearance, supervised test results, user feedback and documented changes.	Recommend refinement, local continuation, referral or closure.
Close-out and follow-up	Final report, financial reconciliation, asset record, local ownership plan and evidence of status at 30 and 90 days.	Close the engagement and record any separately approved next step.

What the program brief must specify

The brief identifies the host, youth team, community problem, prior work, support gap, selected stage, outputs, schedule, responsibilities, costs, local contributions, testing arrangements and intended outcome measures. It distinguishes requested support from approved support and identifies any unresolved condition.

What the MoU must commit

The MoU incorporates an itemized support schedule: each deliverable, quantity or service hours, purchaser or recipient, maximum approved cost, milestone, release condition and due date. It also incorporates the financial and audit conditions, media and visibility schedule, partner contributions, custody, reporting and termination terms. An advertised ceiling is not a substitute for an agreed package. Kasa has no obligation for activities or costs outside that written schedule.

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Financial and resource controls

Release resources against verified work

Direct purchase from verified suppliers is the default for materials and services. The host confirms receipt, condition, storage and project use. Kasa does not normally transfer the full approved package to the host at activation. Resources are released only for the authorized stage, within the signed commitment.

Control	Requirement
Before commitment	Itemized quantities and costs, dated quotations, other-funding disclosures, supplier details and verified institutional payee information. No personal or unrelated account.
Before payment or purchase	Written approval identifying the expense and milestone. An invoice must match the approved budget and supplier. No retrospective obligation.
Direct purchases	Kasa pays the supplier where feasible; the host supplies a delivery note, inventory entry and confirmation that the item is available for the approved project.
Exceptional host advance	Must be expressly authorized with purpose, amount and deadline. The initial advance may not exceed 25% of the approved funded package. Further advances wait until the previous advance is fully reconciled and the next milestone verified.
Milestone verification	Combine invoices and receipts with a live demonstration, project records, host or user confirmation and reasonable spot checks. Photos alone do not establish delivery.
Changes	Obtain written approval before changing items, quantities, suppliers, location, personnel or project purpose where material. The total ceiling remains unchanged.
Unresolved discrepancy	Pause further support, request clarification or corrective action, and escalate suspected misuse. Do not treat missing evidence as completed delivery.

Eligible and excluded costs

Eligible costs are necessary, reasonable and directly attributable to the approved stage: prototype components, consumables, limited specialist fabrication, approved technical services, testing materials and specifically authorized accessibility or participant transport costs. Each must appear in the support schedule.

KIL does not fund construction, general rent or institutional overhead, salaries for existing positions, general-purpose laptop purchases, unrelated travel, prizes, personal business expenses, debt, retrospective purchases or unrestricted cash. Exceptional facilitator or connectivity costs must be directly attributable, capped and itemized within the approved package.

Reconciliation and recovery

The host maintains a separate project ledger and retains source records for the period stated in the agreement. It reports loss, suspected fraud, conflicts and diversion promptly. Unspent advances must be returned within 15 business days after close-out or termination notice unless Kasa provides written instructions otherwise. Misapplied funds are subject to recovery under the agreement. Completion evidence does not waive financial accountability.

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Responsibilities and safe delivery

Party	Responsibilities
Requestor and host	Submit accurate information; verify youth participation; disclose other funding and conflicts; provide venue, basic tools, local coordination and essential operating resources; deliver the approved stage and protect records and assets.
Local coordinator and facilitator	Maintain supervision, consent and attendance; guide youth work; record individual contributions; manage materials; enable approved reviews and tests; report difficulties promptly.
Youth team	Participate meaningfully, respect conduct rules, document work and sources, share tasks fairly, use tools responsibly and report limitations honestly.
Testing institution	Confirm the local need and testing permission; identify an appropriate contact; support safe feedback; confirm results within its knowledge and agree maintenance or closure responsibilities.
Kasa Programs	Verify fit and readiness, coordinate selection, define support, assign available reviewers, review milestones and results, document decisions and close out the engagement.
Kasa support functions	Apply existing safeguarding, financial, procurement, technology and records requirements. Only authorized decision-makers may approve commitments or changes.

Safeguarding inclusion and responsible technology

- Apply Kasa's safeguarding and PSEAH requirements and the host's duty of care. Communicate named reporting contacts and an alternative escalation route before activity begins.
- Screen and onboard adults with participant contact. Use supervised communication for minors and obtain required caregiver consent; public image or story consent remains separate.
- Plan practical access for girls and young women, learners with disabilities and those facing financial or connectivity barriers. Review attendance and technical participation, not enrollment alone.
- Clear tools, workshop hazards and community activities before use. Use simulation until a real-world test is authorized. No clinical, diagnostic, public-safety or critical-infrastructure deployment under an ordinary KIL approval.
- Collect only necessary data. Use de-identified or synthetic data for demonstrations where possible; do not upload identifiable learner or community data to public AI tools.
- Explain AI assistance and verify claims and outputs. A technical demonstration is not product certification or permission for public deployment.

Ownership and representation

Kasa retains copyright in its framework, learning materials and branded publications. An approved host receives permission to use supplied materials only for the agreed activity; it may not sell, sublicense, rebrand or remove copyright notices. Youth authorship, partner-owned media, third-party licenses and publication permissions are recorded separately. Kasa support does not transfer ownership of those works. Hosts may use Kasa recognition only within the agreed scope and period and may not raise funds, charge participants or announce commitments in Kasa's name without written approval.

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Communications media and acknowledgment

The host must agree to document approved activities, supply usable consent-cleared media and acknowledge Kasa Foundation's actual contribution. These are partnership deliverables included in the MoU, not optional requests made after delivery. Kasa approves its logo use, project description and acknowledgment wording before publication.

Obligation	Minimum delivery requirement
Communications plan	Name a communications contact; identify existing publication channels, milestone dates, consent controls and Kasa review contact before launch.
Activity evidence	Provide a mid-cycle and final media pack, normally at least five usable photographs and one short video clip per pack, showing activities, youth work and project progress. Include dates, location, factual captions and consent status.
Public acknowledgment	Publish an approved launch acknowledgment within 10 business days of activation, a progress update and a completion update within 10 business days of final activity, through suitable existing institutional or community channels.
Kasa visibility	Use the supplied Kasa name and approved logo on agreed activity materials, displays, presentations and reports. Mention the specific technical, material or financial support accurately.
Publication evidence	Submit copies, screenshots or links showing the acknowledgment. Where the host has no suitable online channel, agree event materials, community notice or another accessible format in advance.
Reuse permissions	Confirm the right to supply the material and obtain the permissions specified in the MoU for Kasa to use approved content in program reporting, the Academy, its website, social media and donor communications.

Use accurate acknowledgment wording

For funded or material support, use: "Supported by Kasa Foundation through Kasa Innovation Lab." For technical-only support, use: "With technical support from Kasa Foundation through Kasa Innovation Lab." Add a factual description where useful. Do not imply Kasa funded the whole project, certifies the technology or endorses the host's other activities. Recognition of other funders must reflect their contribution and the agreed visibility plan.

Protect participants while meeting the obligation

Publicity consent is separate from program participation. Obtain required caregiver permission and age-appropriate participant assent for identifiable minors; respect refusal and withdrawal procedures. Do not publish sensitive personal information, unsafe locations or unsupported impact claims. When identifiable media is unsuitable or consent is absent, provide non-identifying activity images, hands-only footage, prototype demonstrations or another agreed safe format. The host remains responsible for documenting activities and acknowledging Kasa without requiring any learner to appear publicly.

Use existing channels and agreed low-cost formats; Kasa does not require paid advertising or finance additional communications costs outside the signed budget. Public statements about incidents follow Kasa's approved response process. No retrospective editing, fabricated activity evidence or misleading co-branding is acceptable.

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Financial assurance audit and partner conduct

Financial transparency and the right to verify supported expenditure are mandatory conditions of funded KIL support. The host's authorized signatory accepts these conditions before commitment. Refusal to provide relevant financial evidence or reasonable audit access makes the request ineligible for funded support.

Requirement	Evidence or obligation
Financial readiness	Latest available financial statements or management accounts, operating budget, verified organizational payee details and relevant audit findings. Provide independently audited accounts where already available or required by the funded call.
Project accounts	Maintain a project ledger or accounting code showing budget, commitments, payments, Kasa purchases, other contributions, balances and exchange rates used.
Monthly assurance	Submit monthly budget-versus-actual statements, invoices, receipts, payment evidence and asset updates. Explain variances. The authorized signatory certifies completeness and project use.
Access and verification	Allow Kasa and authorized reviewers or funder representatives reasonable access to project records, personnel, suppliers, sites and funded assets to verify delivery and spending.
Audit and correction	Cooperate with proportionate reviews, spot checks, audits and investigations. Preserve evidence, respond to findings and complete corrective actions by agreed deadlines.
Final reconciliation	Within 10 business days of completion, submit final accounts, payment evidence, inventory, outstanding commitments, other funding and remaining advances.
Record retention	Retain financial and approval records for at least five years after closure, or longer if required. Protect personal data and follow applicable retention and privacy requirements.

Proportionate audit arrangements

A small KIL package does not automatically require a new whole-organization external audit. Risk, discrepancies or donor terms may justify an independent project review. Scope and planned costs are agreed in writing within approved resources. Ordinary access concerns project-relevant records; authorized reviewers handle confidential evidence securely.

Integrity and delivery controls

Disclose related-party suppliers, conflicts, commissions, duplicate funding and material delivery changes. Bribery, kickbacks, double-charging and diversion are prohibited. Subcontracting, sub-awarding, onward cash transfers or a replacement host require prior written approval. Separate purchasing approval and payment checks where practicable. Report serious safety, safeguarding, data, fraud or asset concerns immediately.

The host and Kasa partnership lead review delivery, finance, assets, media and open actions monthly. Unresolved financial or material reporting failures pause further support and block satisfactory close-out. Recovery, termination and proportionate restrictions on future support apply under the signed agreement.

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Results and evidence of community usefulness

The program seeks demonstrated youth capability and credible community application. A prototype is an intermediate output. Each selected project must complete an approved test or simulation, record feedback and make an evidence-based decision about its next step. Public claims must distinguish proposed benefit from observed results.

Outcome	Evidence and measure
Youth capability	Baseline and endline practical task or comparable rubric assessment; individual contribution record and reflection. Assess investigation, design, making, testing and communication.
Equitable participation	Unique starters and completers, age bands, gender, attendance and meaningful technical roles. Investigate participation and completion gaps.
Project progress	Prior-work baseline, prototype milestone, documented test, feedback and revision or justified stop decision.
Community usefulness	At least one project-specific measure agreed before testing, with a baseline or comparison where feasible. Record sample, period, test conditions, costs and limitations.
Local capacity	Evidence that the facilitator can repeat the process, essential tools remain usable and a host or user has accepted any continuation responsibility.
Sustained use or appropriate closure	At day 30 and day 90, confirm whether the solution is in use, being improved, referred or closed. Report reasons and evidence rather than counting every prototype as adopted.

Set meaningful test measures

For an accessible learning resource, a team might assess whether intended learners can complete a defined activity and collect teacher feedback. For a water-monitoring prototype, it might compare readings with a reference method, document reliability and assess maintenance costs. The relevant user institution agrees what would make the test useful before testing begins.

Minimum completion requirements

- The host delivers the approved stage and explains any variation.
- The team provides the agreed project artifact, work record, evidence of youth contribution and test or simulation findings.
- The host submits its delivery and financial report, final media pack and acknowledgment evidence within 10 business days of final activity, including receipts, ledger, assets and remaining funds.
- Kasa records the milestone decision and any outstanding conditions. Recognition follows verified learning or delivery, rather than an unsupported claim of community impact.
- The host supplies the agreed 30- and 90-day status updates and a named local contact for follow-through.

Use Kasa's Monitoring, Evaluation and Learning framework for data quality and reporting. Count participants consistently and distinguish missing data from zero. Safeguarding records remain confidential and separate from ordinary project reporting.

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Completion continuation and closure

Every project receives a recorded end decision

Outcome	What happens next	Kasa commitment
Continue locally	The host or user institution accepts the solution, operating costs, maintenance and responsibility for its continued use.	The agreed follow-up only. No ongoing subsidy or technical support is implied.
Refine within existing scope	The team resolves a defined issue during the remaining approved period using the remaining approved resources.	Written no-cost scope or timetable adjustment where appropriate; no automatic increase.
Apply for the next support stage	A verified project may be considered for Level 3 in an available funded round.	Fresh approval required, within the same cumulative ceiling and annual host limit.
Refer to another opportunity	A project may fit a competition, learning pathway, specialist partner or external funding opportunity.	Referral guidance where available; no guarantee of acceptance or sponsorship.
Close with learning	Testing shows limited usefulness, impractical cost, unresolved risk or insufficient readiness. Record findings and stop responsibly.	Close the agreed engagement, reconcile funds and settle asset instructions.

Assets and handover

At closure, reconcile funded items, open audit findings, media and acknowledgment obligations. Confirm asset location and condition; the agreement specifies conditional custody, return, reassignment or transfer through written release. No sale, personal appropriation, relocation or transfer is permitted without authorization. Close unneeded platform accounts and agree secure return or deletion of project data, preserving required records. A prototype must not remain in public use without a responsible institution and appropriate safety review.

Completion is not renewal

KIL participation does not confer permanent partner status, an annual allocation, an entitlement to another level, employment, incubation, investment or ongoing maintenance. A future request must demonstrate new need and satisfactory closure of prior obligations. Eligibility is reassessed; the rolling 12-month host ceiling continues to apply.

Pause or terminate when necessary

Kasa may pause support for unmet milestones, loss of delivery capacity, unresolved spending evidence, changed project risk or failure to cooperate with verification. It may suspend immediately where learner safety, fraud or asset protection requires it. Otherwise, the host receives written reasons, corrective actions and a proportionate deadline. Unresolved material breaches may result in termination, return or recovery of resources, and ineligibility for further support.

Applicants may request clarification or correction of a factual assessment error through the contact named in their decision notice. Review does not create a funding entitlement. Concerns involving a reviewer or normal reporting line must be escalated to an alternative authorized Kasa contact.

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Applicant checklist and public information

Prepare a complete project submission

- Host profile, institutional authority, leadership authorization, delivery record and two references.
- Project title, community and location, participant age range, team roles and local facilitator profile.
- Evidence of the community problem and prior youth work, with a demonstration or project artifact where applicable.
- Specific support gap and requested level; explanation of why Kasa support is necessary.
- Work plan, stage outputs, start and end dates, available facilities, tools and local operating resources.
- Safeguarding, consent, supervision, inclusion and data-handling arrangements.
- Written confirmation from the intended testing institution or approved simulated-testing plan for development-stage work.
- Project budget with quantities, quotations, confirmed contributions, other applications or funding and any remaining gap.
- Proposed test measures, local maintenance or closure responsibility, and willingness to report and permit verification.
- Latest available financial statements or management accounts; organizational payee verification for funded support; disclosure of relevant audit findings and conflicts.
- Signed acceptance of financial reporting, audit access, media evidence, Kasa acknowledgment, approved branding and close-out obligations.
- Authorized declaration that the information is accurate and no spending commitment is assumed before written approval.

Questions applicants should be able to answer

Question	Required clarity
Why KIL	We are developing a youth-led response to a verified community problem and can show work already undertaken.
Why this support and host	We can identify the support gap and have the people, resources and authority to deliver and account for the project.
What happens afterward	We know who will assess usefulness and who will maintain, improve or close the solution.
How spending is verified	We accept itemized approval, supplier or account verification, staged release, source records and project checks.

Contact and application status

Consult Kasa Learning Academy under Programs for the current KIL information and any active selection call. General expressions of interest may be sent to contact@kasa-foundation.org with the subject Kasa Innovation Lab inquiry. Include a short project summary and host details; do not email sensitive participant records at the inquiry stage.

A published framework, inquiry acknowledgment, invitation to submit or conditional selection is not an award. The signed support schedule establishes the approved commitment. When no funded call is announced, Kasa may record interest, provide a referral or consider a bounded technical offer if capacity exists.

Framework administration

Programs and Strategic Initiatives maintains this framework under KFM-003 and KFM-016H and the applicable safeguarding, MEL, finance, privacy and brand controls. The partnership lead maintains records in Kasa Connect. Review occurs after the pilot and annually. Signed commitments change only by written amendment.

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Uses requiring written permission

- Selling, licensing, sublicensing or commercially distributing the framework or Kasa learning materials.
- Rebranding the materials, removing notices or presenting Kasa-authored content as another organization's work.
- Publishing an adapted, abridged or translated edition, except where Kasa has expressly authorized that edition.
- Using Kasa's logo or name for fundraising, publicity, paid activities or claims of partnership beyond an approved agreement.

Youth projects partner media and third party content

Youth-created projects, partner-owned photographs and videos, and third-party works retain their respective ownership and license conditions. Kasa support does not itself transfer their copyright. Any publication or reuse must follow documented creator permissions, participant and caregiver consent where applicable, and relevant third-party licenses. The partner must confirm that it has permission to submit media for the uses agreed with Kasa.

Permissions and current version

Send permissions requests to contact@kasa-foundation.org, identifying the material and proposed use. Refer to the current framework published through Kasa Learning Academy. An altered or unofficial copy must not be presented as Kasa's current program requirements.